

OFFICE OF HUMAN RESOURCES

**Online Access to Board Policies
and Employee Handbook**

Hurst-Eules-Bedford I.S.D. Board Policy and the Hurst-Eules-Bedford I.S.D. Employee Handbook may be accessed from the District website at www.hebisd.edu.

To access **Board Policy**:

- Go to www.hebisd.edu
- Hover (place browser) over *About* (on top navigational bar), scroll over and click on School Board and Policies
- Click on Policy Manual
- Enter key “word or phrase” or “policy code” and hit search/go.
- Select applicable policy to download/ print

To access **Employee Handbook**:

- Go to www.hebisd.edu
- Place browser over Careers (top tab), scroll down and click on Human Resources
- Click on HR Documents (left tab)
- Click on Employee Handbook
- Click pdf file to download
- View or save Handbook

Board Policy and the Employee Handbook are subject to periodic revision as circumstances warrant.